

**SOUTH AMERICAN YOUTH AND MASTERS OPEN CHAMPIONSHIP
DAULE – ECUADOR**

**TEAM MANAGER'S BOOKLET
V. 1.1 oct.8/2026**

Estimados Jefes de Equipos,

Dear Team Managers, World Archery Americas and the Organizing Committee of the South American Youth and Masters Open Championship, welcome you, your archers and team officials to one of the most important archery events in the American continent this year. To ensure that all teams are properly informed on the technical and organizational structure of this event, we would like to share important information that may help you carry out your role as team managers. We would like to wish you all a great tournament and a wonderful stay in Ecuador.

Best regards,

Natalia Londoño C.
Delegada Técnica

1. Important telephone number

Tecnical Delegate:	Natalia Londoño C.	(+57) 3002800322
General Coordinator	Carlos Vergara	(+593) 982967016
Transportation	Héctor Quiróz	(+593) 98 399 5280
Hoteles	Fausto Villacis	(+593) 99 592 3107
LOC Administration and finances	Josely Oquendo	(+593) 98 177 5952
Chairparson of Judges	Alexandre Vecchio	(+55) 11 99173-8040
Results Manager	Andrés Gómez L.	(+57) 3014169403

2. Archery Venue

The event will be held at the facilities of the Makarios Archery Sports Club, in the city of Daule, a city near the city of Guayaquil where the host hotels will be located."



3. Event officials

Technical Delegate	Natalia Londoño C.	COL
Chairperson of judges	Alexandre Vecchio	BRA
Director of shooting	Leonardo Carrasco	USA
Deputy	Irma Lira	MEX
Judges	Ellen Zwick Ely	BRA
	Jackeline Estévez	ECU
	José Luis Del Torno	ARG
	Omar Zamora Lira	MEX
	Rafael Alonso	MEX
Results manager	Andrés Gómez L.	COL
Jury of appeal	Natalia Londoño	COL
	(presidente)	
	Yoaner Caballero	ECU
	Daniel Rezende Xavier	BRA
	Ricardo Baños	CHI
	Carlos Córdoba	CRC

4. Team managers' WhatsApp group

A WhatsApp group will be created with all team leaders and designated contact persons, through which we will provide and request information not included in this manual. You will be added to the group during the captains' meeting.

5. Team managers' meeting

The team managers' meeting will be held on October 14th at the competition venue at 10:00.

Each team may be represented by a maximum of three officials at this meeting.

The meeting will be conducted in Spanish and English if necessary.

6. Competition schedule

The competition schedule can be found on IANSEO. Please, ensure that your team officials, coaches, and archers know when they should be shooting each day.

The times on the schedule are tentative. Only the start time for each session (morning and afternoon) is fixed. It is possible that one stage of the competition may start a few minutes before the time on the schedule. So, please, ensure that your archers arrive at the field early enough not to miss the start of their matches if these start a few minutes earlier than planned.

Please note that each archer may participate in only one category.

A minimum of 3 teams will be required to hold team or mixed team competitions

7. Equipment inspección

Equipment inspection will be conducted by the judges on Oct 14 during official practice.

The judges may conduct random checks of the archers' equipment during the competition. This is allowed by the rules, so please advise your archers that they may be required to show their equipment to the judges at any time during the tournament

8. Coaches' position on the field

As has been implemented at the stages of the Hyundai World Cup and other events, some space will be reserved for the archers to place their equipment near the shooting line when they are shooting. The coaches and other team officials should not stand in this area, but behind a line on the field which will be labeled accordingly.

9. Participants country

Bolivia	Brazil	Chile
Colombia	Ecuador	Perú
Costa Rica		

In addition, Costa Rica, Mexico, Ecuador, Trinidad and Tobago, and the United States will be represented by archers registered in Open WAREOS

10. Participants per categori

These are the numbers registered in each category as of oct. 06 for the open individual elimination.

Recurve U21 Man	6	1/4
Recurve U21 Woman	6	1/4
Recurve U18 Man	14	1/8
Recurve U18 Woman	9	1/8
Recurve U15 Man	8	1/4
Recurve U15 Woman	5	1/4
Recurve 50+ Man	9	1/8
Recurve 50+ Woman	3	1/2
Compound U21 Man	11	1/8
Compound U21 Woman	6	1/4
Compound U18 Man	4	1/2
Compound U18 Woman	4	1/2
Compound U15 Man	4	1/2
Compound U15 Woman	3	1/2
Compound 50+ Man	11	1/8
Compound 50+ Woman	2	1/2
Barebow U21 Man	2	1/2
Barebow U21 Woman	1	-
Barebow U15 Man	1	-
Barebow 50+ Man	4	1/2

And these are for the South American Championship individual elimination

Recurve U21 Man	6	1/4
Recurve U21 Woman	6	1/4
Recurve U18 Man	10	1/8
Recurve U18 Woman	8	1/4
Recurve U15 Man	5	1/4
Recurve U15 Woman	3	1/2
Recurve 50+ Man	3	1/2
Recurve 50+ Woman	2	1/2
Compound U21 Man	7	1/4
Compound U21 Woman	5	1/4
Compound U18 Man	4	1/2
Compound U18 Woman	3	1/2
Compound U15 Man	3	1/2
Compound U15 Woman	3	1/2
Compound 50+ Man	4	1/2
Compound 50+ Woman	2	1/2
Barebow U21 Man	2	1/2
Barebow 50+ Masculino	2	1/2

Only archers registered in WAREOS will be able to compete in team and mixed team events. Archers registered in Open WAREOS will only be able to compete in the Open individual competition."

11. Scoring

Scoring will be conducted using a paper scorecard and a PDA. The scoring team will be available to explain to your archers how to enter the scores in the PDA's.

Please instruct your archers to verify that the scores entered in both the electronic and the paper scorecards are the same. All paper scorecards must have a total and show the number of Xs and 10s. They must all be signed. During finals, please instruct your archers' agents to check that what is entered in the scorecards is exactly what is on the target. Archer's agents are expected to sign their archer's scorecard, to have a pen to mark arrow holes and to have (if needed) a device to pull arrows from the targets.

12. Team Uniforms

All World Archery rules in connection with uniforms will be applied, including the rule that requires archers and teams shooting finals to have two uniforms with different colors. The rule on sleeve colors for finals matches will be enforced: the predominant color of the shirts or white.

Archers registered through Open WAREOS may wear their respective club's uniform, provided their names are on the back and they comply with the regulations regarding commercial advertising on clothing.

13. Practice

here is no additional practice field. All practice will take place on the competition fields.

14. Venue access

An access control system will be implemented at the entrance to the field. The accreditation cards will be checked at the entrance to the venue. Archers not shooting competition will not be allowed to enter the field of play and will need to sit in the stands. The organizing committee and the judges will strictly enforce the World Archery rules regarding the number of officials a team is allowed to have at the same time on the field. During individual matches, a team will be allowed one official for each archer in competition, plus the team manager just in case an appeal needs to be filed. Archers who are eliminated from match play will be required to leave the field of play not later than 10 minutes after their matches have concluded. The same applies to team officials who no longer have their archers in competition.

15. Airport pickup and drop-off

The organizing committee will have volunteers meeting the teams at the airport.

They will carry a distinctive so they can be easily identified. If some luggage does not arrive with the team, please follow the usual baggage reclaim procedures, and inform the LOC airport staff so they can follow up accordingly.

If your flights to Gayaquil are delayed or cancelled, please inform Héctor Quiróz and Natalia Londoño by WhatsApp.

For departures, please check with the LOC that the flight schedules they have are correct. A schedule of hotel-to-airport pickups will be posted.

16. Food services

Breakfast will be served in a designated area at the hotel.

Lunch every day will be at the competition venue, where an area will be designated as a dining room.

Dinner is at each attendee's own expense; a wide variety of restaurants can be found in the host hotels area.

17. Hydration

Several hydration stations will be set up throughout the competition field.

18. Transportation

A transportation schedule will be published on lanseo. Please be informed that the times listed on the schedule refer to the time the buses will depart. This means that it is advisable for your team members to be down in the lobby ready to board the buses at least 15 minutes before the buses are scheduled to leave.

The buses will leave for the venue and go back to the hotel as soon as they are full. The organizing committee will not provide additional transport to participants who are not on time to board their buses.

19. Appeals

The Jury of Appeals will operate with three members at each time. They will be chosen from the pool of five members listed in this manual. The choice will depend on which countries are directly involved in the appeal and on the presence of the members at the venue at the time the appeal is filed.

According to World Archery Rules, an intention to appeal must be presented to the Chairman of Judges or her deputy not later than 5 minutes after the end of a stage of the competition or before the start of the next stage, whichever happens first. Team managers have up to 15 minutes (including the five minutes referred to in the previous paragraph) to lodge the appeal in the proper format. The Chairman of Judges shall reject either the intention or the actual appeal if the time limits are not complied with.

Team nomination form

TO BE COMPLETED ONLY BY TEAMS WITH MORE THAN THREE ARCHERS WHO WOULD LIKE TO CHANGE A TEAM MEMBER AFTER THE QUALIFICATION ROUND

Country: _____

Recurve Women:

1.
2.
3.

Recurve Men:

1.
2.
3.

Name and signature of Team Manager:

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The results of the 3 highest scoring members of the team, per discipline and gender will automatically be used for the team events. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the team event. Forms to be given to the Results Manager or the Chairman of the Judges Commission at least 15 minutes before the start of the team competition.

Mixed team nomination form

TO BE COMPLETED ONLY IF THE TEAM MANAGER WISHES TO CHANGE ONE OR THE TWO ARCHERS AFTER THE QUALIFICATION ROUND

Country: _____

Compound Mixed team:

1.

2.

Name and signature of Team Manager:

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The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event.

Appeal Form

☐ This is an intention of Appeal ☐ This is an appeal form

(please tick appropriate box)

- Team Manager of the following country: _____
- Name of the Team Manager: _____
- Team (please name country) : _____
- Individual person (name) : _____
- Other (please specify) : _____

Appeal Fee

50 USD

This appeal is against: _____ Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Name in printing: _____

Article 3.12.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.12.9:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

Article 3.12.4:

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____

by Chairperson of the Tournament Judge Commission

Signature: _____ Name in printing: _____